

SWALLOW SCHOOL DISTRICT  
SCHOOL BOARD MEETING

OPEN TO THE PUBLIC

Monday, December 16, 2013  
Superintendent's Office – 6:00 P.M.

NOTE: The Board of Education will convene their regular monthly meeting at 6:00 p.m. Once in session, the Board will enter into a Closed Session. The Board will conduct the business they need to complete in the Closed Session and, then, will return to Open Session to follow the rest of the agenda as it is posted. In order to help the public gauge when to arrive for the Open Session portion of the agenda, the Board will not conduct any Open Session business prior to 6:30 p.m.

AGENDA

I. Call Meeting to Order – Karen Trimble, President

- A. Pledge of Allegiance
- B. Roll Call
- C. Approve Agenda

II. Closed Session

At this time, the Board of Education will convene into Closed Session: the closed session is pursuant to Wisconsin Statute 19.85 (1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” This session is being held specifically to discuss a teaching staff member’s performance and the potential extension of contracts for the Superintendent, Principal, and Director of Business Services. (Roll Call Vote Required)

***Reconvene into Open Session in Room 171, Music Room***

III. Celebrations and Commendations

IV. Citizen’s Forum

V. Informational Items

- A. Finance and Operations Report
  - 1. Review of Investment Performance by Graystone Consulting
- B. Superintendent’s Report
  - 1. Distribution of WASB Resolutions for Consideration
  - 2. ACT Explore Results Summary
  - 3. Master Planning Process Updates
- C. Principal’s Report

## VI. Action Items

### A. Approval of Minutes

1. November 25, 2013 – Regular Meeting
2. November 25, 2013 – Executive Session
3. December 10, 2013 – Policy Committee

### B. Finance and Operations

#### 1. Monthly Accounts

The Board will take action to approve expenditures as presented in the amount of \$408,467. In addition, the Board acknowledges the receipt of \$42,346 in revenue, during the month of November 2013.

### C. Personnel

1. Approval of Extra Service Proposals

### D. Policy

#### 1. Review of Policies

- a. Policy 423 – Open Enrollment and Guidelines

#### 2. First Reading of Policy Adoptions

- a. Policy 852 – Distribution of Non-School Sponsored Materials Through the School

#### 3. Second Reading of Policy Revisions

- a. Policy 343.2—Class Size
- b. Policy 420—School Admissions
- c. Policy 430—Attendance
- d. Policy 821.2—District Questionnaires and Surveys
- e. Policy 821.3—District Newsletters

## VII. Announcements

### A. Future Meetings and Events

1. December 17, 2013 – 3<sup>rd</sup>-4<sup>th</sup> Winter Concert 6:30 P.M.
2. December 18, 2013 – K-2 Winter Concert 6:30 P.M.
3. December 19, 2013 – 5<sup>th</sup>-8<sup>th</sup> Choir Concert and 5<sup>th</sup>-6<sup>th</sup> Musical 6:30 P.M.
4. December 23, 2013 – January 1, 2014 – Winter Break
5. January 15, 2013 – School Board Meeting 6:30 P.M.
6. January 22-24, 2014 – WASB/WASDA/WASBO Joint Convention, Wisconsin Center, Milwaukee
7. February 19, 2014 – School Board Meeting 6:30 P.M.
8. February 20, 2014 – 7<sup>th</sup>-8<sup>th</sup> Arrowhead Feeder School Choral Festival, Richmond
9. February 27, 2014 – 5<sup>th</sup>-8<sup>th</sup> Choir and Band Concert 6:30 P.M.
10. March 19, 2014 – School Board Meeting 6:30 P.M.

## VIII. Adjournment